

# FAQ's

## Digital Distribution HOFA-Media

- **Which music stores co-operate with HOFA Digital?**

All leading music stores such as iTunes, musicload, amazon.com, napster, etc., mobile operators and other stores e.g. fairplayshop.com.

- **What does it cost?**

Per album we charge a one time fee of 83,30 € for digital, for classical digital 101,15 € and for i-Tunes of 41,65 € for an unlimited time. To learn more about our current special conditions please visit the [productcatalog](#). A cancellation fee of 53,55€ will be charged on termination.

- **What is the disbursement, how is the settlement?**

Normally 75% of the sales revenue will be paid out monthly. Some portals however, can have a longer calculation mode. These revenues will be settled in the following month.

- **Is it possible to determine the sale price?**

A desired selling price may be indicated. If it is possible, we will bring this into approach. Yet, many stores have a firm price, so we cannot guarantee the desired sale price.

- **What rights should be assigned?**

We only need the digital distribution for the tracks. All other rights such as copyright, publishing rights and so on are not affected. You are not bound by contract, therefore it is possible to list your music on other portals excluding those already sampled by us.

- **Is an EAN-Code / ISRC code needed?**

For the digital setting we need both the EAN-code and the ISRC-codes. Should you not have one of these codes available we can provide you with one. The EAN-Code will be provided free of charge. Please visit the [productcatalog](#) in order to view the prices for the ISRC codes.

- **Copyright specifications / Gema**

If you adjust licensed songs for download, your payout will be reduced by the licence fee, raised by the individual portals in approach. The GEMA fees are deducted directly from the individual portals and can vary by country as well.

- **What is a release Date?**

The release date is the publication date of your CD or of the product. A release date for a CD is often given, e.g. 10.05.2013 although, the digital release can take up to four weeks. It should also be considered that the CDs release, in different stores, can take up to four weeks.

- **Can multiple albums be listed?**

This is of course possible. Regarding the current prices herefor we ask you to contact us.

- **Is a CD production required in order to take advantage of the HOFA digital distribution?**

A CD of the album should be produced or will be produced in the near future.

- ***Is it necessary to produce a CD to get the digital distribution at HOFA?***

No. It is not necessary to produce a CD in order to get a digital distribution.

- ***Is a label necessary in order to distribute your music digitally?***

No, to publish your music with us, neither a label or a publisher is needed. Only the rights must be secured.

- ***What if a label wants to have my song?***

Songs are for free licensing to third parties. We only own the digital distribution right. The contract may be terminated at any time. In this case please contact us directly.

- ***Must I be a member of the Gema?***

No, you can still sell your songs without being a member of the Gema.

- ***Does it affect my CD when it is already available in stores?***

You can still offer the songs digitally if your CD has already been released, provided that all the digital distribution rights are still with you.

- ***Is it guaranteed that my music on e.g. iTunes will be released?***

No, we cannot guarantee that the music will be released. The customer, e.g. iTunes, decides for themselves what they want to list.

- ***What is it like with audio samples?***

Also samples can be listed. However, they should not exceed a length of 30 seconds.

We also need the starting time and the length of the audio sample (30 sec. max / iTunes 1 min 30 sec)

For example:

Ex.: The audio sample should start at 1 minute: indicate starting time 60.

Ex.: The audio sample should start at 2 minutes 36 seconds: indicate starting time 156.

- ***What does HOFA Digital need to list the files?***

You can send us your songs together with a digital photo and a link on a CD. For the track list you will receive an Excel template. Please use our template only. The format of the song files should be WAV or AIF data. If the beginning of the text/song titles are written with capital letters then please make sure that this is written correctly in the Excel list. For the cover we need a JPG file (2000x2000 pixels). For audio sounds, we will need the information on where it should begin and where it should end (see above).

- ***Where and how can I check my download sales?***

You can check your download sales online at anytime.

- ***How can I register myself?***

If you would like to be able to check your account 24/7 then please register for a username. If you would like to register please go to [www.hofa-shop.de](http://www.hofa-shop.de). If you are a new customer you will need to set up a new username. In order to do this please go to your customer service under new registration.

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If you select the genre of classical music, please note the following for the title tracks:

standardized classical format:

Title of the work, key, catalog number: record number. set pace

This information must be available in each track in order to ensure that the portals accept the tracks immediately and the digital setting can be quickly completed.

Please also consider the spelling of the composers, orchestras and conductors:

composers		
Isaac Albéniz	Mikhail Glinka	Maurice Ravel
Johann Sebastian Bach	Christoph Willibald Gluck	Nikolai Rimsky-Korsakov
Mily Balakirev	Edvard Grieg	Gioacchino Rossini
Béla Bartók	George Frideric Handel	Camille Saint-Saëns
Ludwig van Beethoven	Franz Joseph Haydn	Arnold Schoenberg
George Bizet	Vincent d'Indy	Franz Schubert
Alexander Borodin	Mikhail Ippolitov-Ivanov	Robert Schumann
Ferruccio Busoni	Leoš Janáček	Alexander Scriabin
Dietrich Buxtehude	Aram Khachaturian	Dmitri Shostakovich
Frédéric Chopin	Zoltán Kodály	Jean Sibelius
Francesco Ciléa	Édouardo Lao	Bedřich Smetana
César Cui	Orlando di Lasso	Johann Strauss II
Claude Debussy	Gustav Mahler	Igor Stravinsky
Léo Delibes	Felix Mendelssohn	Piotr Ilyich Tchaikovsky
Frederick Delius	Olivier Messiaen	Georg Philipp Telemann
Josquin Des Prez	Claudio Monteverdi	Edgard Varèse
Antonín Dvořák	Wolfgang Amadeus Mozart	Ralph Vaughan Williams
Sir Edward Elgar	Modest Mussorgsky	Tomás Luis de Victoria
Manuel de Falla	Niccolò Paganini	Hugo Wolf
Gabriel Fauré	Giovanni Pierluigi da Palestrina	Carl Maria von Weber
César Franck	Sergei Prokofiev	Anton Webern
Giovanni Gabrieli	Johann Joachim Quantz	Iannis Xenakis
Carlo Gesualdo	Sergei Rachmaninoff	Alexander von Zemlinsky
Alexander Glazunov		



<b>orchestras</b>	<b>conductors</b>
Academy of St. Martin in the Fields	Claudio Abbado
Berliner Philharmoniker	Marin Alsop
Boston Symphonie Orchester	Sir Thomas Beecham
Chicago Symphonie Orchester	Leonard Bernstein
Gewandhausorchester Leipzig	Karl Böhm
Londoner Philharmonie Orchester	Sir Colin Davis
London Symphonie Orchester	Wilhelm Furtwängler
Los Angeles Philharmonie	Valery Gergiev
Orchester des Zeitalters der Aufklärung	Herbert von Karajan
Orchestra dell'Accademia di Santa Cecilia	James Levine
Orchestre de l'Opéra de Paris	Kurt Masur
Philadelphia Orchester	Sir Neville Marriner
Philharmonie Orchester	Riccardo Muti
Saint Louis Symphonie Orchester	Seiji Ozawa
San Francisco Symphonie	Sir Georg Solti
Wiener Philharmoniker	Bruno Walter